

August 14, 2015

Park Directive 3155

PET POLICY FOR STATE PARK CABINS AND LODGES

As an accommodation to guests traveling with their dogs, Arkansas State Parks will designate dog friendly lodging. Designated state park lodge rooms and cabins are eligible for dog friendly designation (hereinafter referred to as “lodging rental units”). Service animals used by disabled guests qualifying under ADA are permitted. Twenty-five percent of cabins at applicable state parks and one (1) lodge room per five (5) lodge rooms on the ground floor with an exit in each of the following locations will be established as “dog friendly”:

- | | |
|--------------------|-------------------|
| Crowley’s Ridge | Moro Bay |
| DeGray Lake Resort | Mount Magazine |
| Devil’s Den | Mount Nebo |
| Lake Catherine | Ozark Folk Center |
| Lake Chicot | Petit Jean |
| Lake Fort Smith | Queen Wilhelmina |
| Lake Ouachita | Village Creek |

This pet policy refers only to dogs and no other types of pets are allowed in state park lodging rental units. Park staff at each location will keep a list of nearby kennels to direct guests to for their pets.

I. POLICY REQUIREMENTS:

- A. Each guest must sign a dog policy liability agreement and the registration form (see Form 0900 FAC 208 - Attachment A, and Attachment C).
- B. Guests renting/reserving a “dog friendly” overnight lodging rental unit will be notified prior to making a reservation that the overnight lodging rental unit is a designated as pet friendly.
- C. Guests must request a dog-friendly overnight lodging rental unit prior to arrival.

II. POLICY REGULATIONS

- A. The number of dogs per overnight lodging rental unit is limited to two (2), regardless of size.
- B. A non-refundable fee per dog will be collected at check-in and covers the duration of the renter's stay. (See PD 2000 for fee.)
- C. Dogs must be attended all times, at any location in the park, including vehicles. Should it become necessary to leave dogs unattended inside a lodging rental unit, they must be crated. Staff will inform guests of this requirement at the time of the reservation and registration.
- D. Dog owners are responsible for any damages caused by the pet.
- E. Dog owners are responsible for cleaning up after their pets inside and outside the lodging rental unit.
- F. Dog owners whose dogs create a disturbance that annoys other guests may be asked to leave the park with no refund of remaining lodging rental unit fees.
- G. Dog owners must bring proof of current vaccination records for each dog.
- H. Dogs must be free of ticks, fleas, and mange.
- I. Female dogs must not be in season (in heat).
- J. Dogs may not be tied to trees, fences, or anchored to the ground.
- K. Dogs may not be taken into any park facility that is not designated as pet friendly.
- L. Dogs must be house trained.
- M. Dogs must be on a leash at all times when outside the lodging rental unit.
- N. Extra fees will be assessed when extra cleaning is required or if there is damage to the overnight lodging rental unit, furniture, or fixtures. Park management will assess damage fees based on materials and labor required to make the necessary repairs and /or clean-up.

- O. Park management reserves the right to prohibit any dog on the premises that may pose a risk to guests or staff, or has a history of causing trouble.
- P. Housekeeping staff will complete the Housekeeping Check List for Dog Friendly Rentals (Form 0900 FAC 209, Attachment B). No longer than thirty days after each calendar year, park superintendents will provide a summary report from these check lists to the Manager of Operations with a copy to the Regional Supervisor and Director of Arkansas State Parks. This report is to include an annual occupancy percentage for each dog friendly lodging rental unit.

Replaces PD 3155 dated February 26, 2013

Related PDs: 2000 Calendar Year Fees and Rates
2010 Lodging and Group Facilities
3130 Pets and Animals

APPROVED BY: _____
GREG BUTTS, DIRECTOR
Arkansas State Parks

DOG FRIENDLY LODGING RENTAL UNIT DESIGNATIONS

| PARK | TOTAL RENTAL UNITS | RENTAL UNIT TYPE | TOTAL DOG FRIENDLY | RENTAL UNIT NUMBER | NUMBER OF BEDROOMS | ADA UNIT |
|----------------------------------|---------------------------|--|---------------------------|--|---------------------------|-----------------|
| Crowley's Ridge | 4 | Duplex | 1 | 1 | 1 | 1 |
| DeGray Lake Resort | 94 | Lodge | 6 | 109, 110, 111, 112, 121, 132, | 1 | 121 & 132 |
| Devil's Den | 17 | Single | 4 | 2, 3, 5, 7 | 1, 2, & 3 | 5 |
| Lake Catherine | 20 | Single = 6 Duplex = 4 Fourplex = 6 | 5 | 4, 10, 11, 12, 13 | 1 | 12 & 13 |
| Lake Fort Smith | 10 | Single | 2 | 1 & 2 | 1 | 1 |
| Lake Chicot | 14 | Duplex | 3 | 1, 2, 9 | 1 & 2 | 1 & 9 |
| Lake Ouachita | 8 | Single | 2 | 1 & 5 | 2 & 3 | 1 |
| Mather Lodge | 24 | Lodge | 4 | 101, 118, 119, 121 | 1 | 101 |
| Moro Bay | 5 | Single | 1 | 1 | 2 | 1 |
| Mt. Magazine | 13 | Single | 3 | 3, 4 & 9 | 1 | 9 |
| The Lodge at Mt. Magazine | 60 | Lodge | 4 | 101, 103, 105, 120 | 1 | 103 |
| Mount Nebo | 14 | Single | 3 | 66, 72, 74 | 1, 2, & 3 | 72 |
| Ozark Folk Center | 60 | Duplex | 15 | 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 131, 132, 133, 134, 135, 136 | 1 | 106 |
| Petit Jean | 33 | Single = 11 Duplex = 22 | 8 | 6, 7, 14, 16, 17, 18, 28, 29 | 1 & 2 | 14 |
| Queen Wilhelmina | 40 | Lodge | 3 | 102, 112, 114, | 1 | 102 |
| Village Creek | 10 | Single = 8 Duplex = 1 | 2 | 1 & 8 | 2 | 1 |



ARKANSAS STATE PARKS DOG POLICY LIABILITY AGREEMENT

In an effort to accommodate dog owners, Arkansas State Parks now offers designated cabins and lodge rooms for guests who travel with their dogs. This policy has been established to protect you and to insure all guests enjoy their stay at state park overnight lodging rental units.

Rules for guests with dogs staying in pet friendly overnight lodging rental units are as follows:

- There is a fee per dog for the duration of your stay (limit two dogs).
- The fee will be added to the reservation.
- Dogs must always be attended, anytime, anywhere (cabin, vehicle, etc.) The exception will be when a dog is crated inside an overnight lodging rental unit.
- Dog owners are responsible for cleaning up after their pets in and outside the overnight lodging rental unit area.
- Dog owners whose dogs create a disturbance and annoy other guests may be asked to leave the park with no refund of remaining lodging rental unit fees.
- Dog owners must provide proof of current vaccination records for each dog.
- Dogs must be free of ticks, fleas, and mange.
- Female dogs must not be in season (in heat).
- Dogs may not be tied to trees, fences, or anchored to the ground.
- Dogs may not be taken into other park facilities that are not designated pet friendly.
- Dogs must be house trained.
- Dogs must be on a leash at all times when outside the rental unit.
- Park management reserves the right to prohibit any dog on the premises that may pose a risk to guests or staff or has a history of causing trouble.
- Additional fees shall be incurred when extra cleaning is required or if any damage to the overnight lodging rental unit or fixtures is discovered. Fee assessments will be based on materials and labor required to make necessary repairs.

As a dog owner, I have read this agreement and will adhere to the terms and conditions herein. I agree to pay any extra charges relating to damage caused by my pet(s). If I have used a credit card to pay the cost of the room or cabin, I authorize you to have the additional charges for damage added to my charge bill. I also agree to indemnify the State of Arkansas, Department of Parks and Tourism, and hold the State (AR/ADPT) and its employees harmless for any damage the pets cause to third parties or the property of third parties. I also understand that the State has no responsibility for the safety or care of my pet(s) and release the State from all liability related to their care and safety.

Signature

Date

Cabin/Lodge Room



ARKANSAS STATE PARKS
HOUSEKEEPING CHECK LIST
for
DOG FRIENDLY

Attachment B

OVERNIGHT LODGING RENTAL UNITS

CABIN NUMBER _____ LODGE ROOM NUMBER _____

NUMBER OF DAYS RENTED _____

EXCESSIVE CLEAN-UP REQUIRED YES NO

COMMENTS: _____

ODOR APPARENT YES NO

COMMENTS: _____

FLEAS NOTICEABLE YES NO

COMMENTS: _____

NOTICEABLE DAMAGE YES NO

ACTUAL DAMAGE _____

REPAIR ESTIMATE _____

OVERALL CONDITION FOLLOWING RENTAL:

EXCELLENT GOOD FAIR POOR

PARK EMPLOYEE

DATE



PARK NAME
 PARK ADDRESS
 PARK PHONE PARK FAX
 Arkansasstateparks.com

Reservation: 123456 Room Number 001

| | |
|---------------------|------------------------------|
| Guest: Jim Fish | Adults: 2 |
| 123 Water Way | Children: 2 |
| Big River, KY 33333 | Arrival Date: July 3, 2015 |
| | Departure Date: July 6, 2015 |

| | |
|----------------------------|------------------------|
| Company: Jim's Fly Fishing | Room Type: 2 BR Cabin |
| | Room Number: 001 |
| | Settlement Method: M/C |

Vehicle Information:

Make: _____ Model: _____
 License: _____ Color: _____
 D.L. #: _____

Unit Rate: 6/3/09 6/4/09 6/5/09 Check out time: 11:00 a.m.
 \$115 \$115 \$115

LATE CHECK OUTS MUST BE APPROVED BY MANAGEMENT, AND AN ADDITIONAL LATE CHECK OUT FEE MAY BE ADDED TO YOUR FINAL BALANCE.

| | |
|--------------|--|
| RATE CHANGE: | I have authorized a Rate Change for this Room Type Date Authorized: _____. Initials of Person Authorizing Change: _____ |
|--------------|--|

_____ I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges and I shall be responsible for any loss or damage to the premises or its contents.

_____ I acknowledge this is a 100% SMOKE FREE facility and agree that I will be LIABLE / RESPONSIBLE for a \$200 cleaning fee associated with the cleaning and/or repair of rooms registered in my name that have been damaged by TOBACCO SMOKE and or BURNS that have been caused by TOBACCO PRODUCTS.

_____ I acknowledge this is a 100% PET FREE facility and agree that I will be LIABLE / RESPONSIBLE for all costs associated with the cleaning and or repair of rooms registered in my name that have been damaged by PETS/ANIMALS in my care or belonging to me.

_____ I acknowledge that I have secured a dog friendly overnight lodging rental unit. I have read and understand the Dog Policy Liability Agreement for Arkansas State Parks and will adhere to the terms and conditions of the agreement. I also agree that I will be LIABLE / RESPONSIBLE for all costs associated with extra cleaning and excessive damages incurred as a result of a dog in my care or belonging to me. I agree that Arkansas State Parks will not be held responsible for any allergy or illness that my guests or I might suffer as a result of renting this facility.

_____ I acknowledge that I have secured a dog friendly overnight lodging rental unit with my service animal as defined by the Americans with Disabilities Act for title II and title III at no charge. I have read and understand the Dog Policy Liability Agreement for Arkansas State Parks and will adhere to the terms and conditions of the agreement. I also agree that I will be LIABLE / RESPONSIBLE for all costs associated with extra cleaning and excessive damages incurred as a result of a dog in my care or belonging to me. I agree that Arkansas State Parks will not be held responsible for any allergy or illness that my guests or I might suffer as a result of renting this facility.

_____ Guest Signature